**Harrowbarrow PSA Meeting**

**Tuesday 20th May 2014 – 7.30 pm**

**Carpenters Arms**

**Attendees:**

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| Hannah James– (HJ) Chair  Beth Lynch (BL)  Sue Pote (SP)  Helen Dobby (HD)  Tracey Ledger (TL)  Louise Marsh (LM)  N Evans (NE)  L Hughes (LH) | Julie Swain  Donna Tancock  Priska Schoenborn (PS)  Charlotte Dancer  Julia Donnell  Mark Goodright  Louise Marsh |

**Agenda**

1. **Apologies**

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| Chloe Holter  Charlotte Dancer  Lucy Hughes  Jaycee Hughes | Lindy Stone  L Wickett (LW)  A Hunt (AH)  H Dobby |

1. HJ welcomed everyone
2. Minutes and any matters arising
3. TL – Lindy Stone has requested funds towards netball kit for the team. She has sponsors to match fun approx.: £160 – so £80 can PSA match fund
4. BL noted adults netball and donations will go into pot.
5. Treasurers Report – TL reported on this years finances
6. To date £830 in bank
7. £230 to archery and passed £500 ANOB grant money through
8. 50/50 collection TB organised by Mark Goodright for 25th May 2014
9. Lisa Hartill completing posters for 25th May
10. Headteachers Report – LM to pick up on
11. Thank you letters to Tescos (Mr Alan Woolacombe) and Co-op for food and box in yurt. HJ to inform JS and TL detail amount. Raised £188.00 towards PSA funds. Good event and raised well, raffle and hot chocolate. ACTION: JS send letters to Mrs Moyle to put on headed paper for playground equipment.
12. School Disco- 13th June – 3.15pm – 5.00pm
13. Mark G – will lend PA system, £2 minimum ticket - £3 for 2 kids - suggestion of glow sticks, sweets. Squash drink in the price and ask parents to donate biscuits, cakes, savoury. TL has light boxes and check they are working. An adult must be with each child / children – this must be on the ticket. LM and AH to be on the door. PSA attending TL, JD, HJ, BL. HJ to check with Jo Paton. Parents to take children from school to disco. HJ to print tickets. PS to check with BS potential DJ. MG to ask school council for recommendations for playlist. Dance competitions – prizes, games, glow sticks- HJ.
14. Sports Evening – Date – 24th June
15. Sweets for toddler races – HJ to organise (mini smarties) – fun bags
16. HJ to ask M Pinfield about Y6 stalls
17. TL balloons – helium and sell for £1
18. Archery – AH said it could be run as an activity but on the playground. If weather not good then it would take up to much room. Bar and BBQ could be in the covered area with the archery.
19. Apply for license – event for week in dropbox – Action: JS
20. Mark Paton doing BBQ – TL get meat and onions and rolls, C Holter, C Bennett, N Swain, Hughes. Jacket potatoes in foil, tray, paper bowels – TL to organise potatoes. Barrell – from Carpenters £2.50. TL to get wine.
21. JS to check meat order and tell TL.
22. List for cash n carry HJ to complete
23. Sauces, knife, tongs, tin foil, kitchen roll
24. Popcorn, candy floss and slush puppy machine Tracy – 20% profit
25. Y6 PSA sweet stall – TL/HJ to provide sweets. Cones are being made within school.
26. Bouncy Castle – HJ has checked with Mr Hunt a risk assessment would be needed. £170 from Mr Bounce, kids play £70 + £12 per person per hour – Steve bouncy Castles Dee – 20% of whatever made. LM noted A Hunt is investigating look into it and see nearer the date. JS to ask Anna / Sara Rowe if they can hire and bring Callington Sports centre bouncy castle.
27. Stalls – games are popular, MG suggested a competition – who made the most through same float and then know total raised per game.

* Plates for cakes for cake stalls. HJ plates from cash and carry
* Plant Stall – LM has tomato plants
* Raffle donations – HJ sent letters
* LM collected donkey park tickets
* CD to ask tree surfers
* Play planet SPote
* Hidden Valley
* New Mills
* Cothele – croquet evening and afternoon tea D Tancock to ask
* D Tancock – can donate soft toys
* SP – fuel voucher
* Louis tea room – D Tancock
* JD – talk to Ginsters
* HJ – Carpenters, Swingle Tree
* Tombola – donations from parents
* Lucky Dip – Y6 , lollies, TL, HJ to purchase content
* Face painting
* Bar billiards
* Fruit kebabs – or strawberries and cream – Tamar Grow Local Simon Platt – TL to donate strawberries or mixed fruit in a plastic cup
* Badge making – kits from Argos £17.99. Suggested to look on ebay for a professional standard machine HJ to do. Decided to leave until another event such as xmas.
* Toys/Books stalls –
* Uniform stall –
* TL – to do proforma – starting from 3.45pm
* Stalls to be manned by TL, HJ, JD, NE, CD, PS (late), SP (late), DT, PT, BL, CH, C Bennett, JS.
* BBQ – LM to sort with TL.
* Tattoo stalls – HJ to source
* Wooden games - TL

1. MG and HJ to speak with M Pinfield about identifying games.
2. Decision to ask Mr Hunt re: Bouncy castle or balloons
3. Pre-school stall – TL to arrange
4. Future fundraising – music night at the Carpenters, posters are being made to publicise what the money has been spent on. If any have buckets could they donate – labels on them. JD to check fundraising buckets and get back to HJ.
5. HJ to look at fundraising buckets/ pots and logo for future events.
6. Potential for duck race at Cotehele .Suggestion early in autumn term, maybe a picnic.
7. Quiz Night –JD/ DT– Teams of 4 £20 – maybe covered playground in the summer.
8. Mr G suggested a social evening – booze cruise from Calstock ,pasty & a pint, clothes swapshop.
9. Feedback to schools about dates – can they be given out early. Dates on the website for Xmas dates. Confirmed that all dates known up to the end of December 2014 are on website.
10. AOB: No other business – suggestion of mini meeting HJ to update.
11. Date of next meeting Monday 16th July – after school HJ to confirm.
12. School photos 10th June
13. HJ – to welcome new parents at learning together to arrange with Marsh.
14. AGM Date late Sept TBC by A Hunt.